

Present: The Town Mayor, Cllr. D. Purdey (Chairman),
Cllrs: C. Liddy, M. Iacovou, B. Sinclair, A. Vaughan, K. Rogers
F. Richards, P. Kraft, N. Lodge and C. Fox (until 8.30pm)
Borough Cllr. S. Ford.
Peter Kay, Public Transport representative
Mrs. A. Stinson (Town Clerk)

1. APOLOGIES FOR ABSENCE.

Apologies for absence were received from County Cllr. J. Young, Borough Cllrs. E. Kraft and A. Quarrie and Cllr. P. Hill.

2. MINUTES. RESOLVED that the Minutes of the Meeting of the Town Council held on 17 March 2008 be confirmed and signed as a correct record.

3. MATTERS ARISING FROM THE MINUTES.

5.c. Railway Bridge: Town Clerk to chase this up with Highways.

6.1 a) Town Clerk to follow this up with Mark Russell re the balconies and chains and bollards in front of the Wilkin development.

7.8d) Flooding by Co-op: Cllr. Lodge reported that he been in contact with Anglian Water and the Co-op about this. Cllr. Kraft said that it was also the responsibility of ECC Highways and she would raise the matter with a Borough Cllr. as well. Agreed that the Town Council still keep pressing for some action on this.

10.1b) Waste Management: Agreed that Cllr. Fox's submission be agreed and sent. The deadline was 5 May 2008.

10.1c) NATS: Cllr. Iacovou reported that this was far more complicated issue than first thought. Members considered that a broader view needed to be taken by the Town Council. Cllr. Iacovou will prepare a submission for circulation to members before the next Best Value meeting.

4. POINTS RAISED BY MEMBERS OF THE PUBLIC.

May Fair: Members welcomed Jon Chamberlain who had attended to update members about various issues concerned the May Fair. Noted that there would be no rail service that day but that a rail replacement bus service would be in operation, using Rectory Road and Belle Vue Road. Visitors to the Fair were being advised to use public transport wherever possible, rather than arrive in cars. There would be some bus disruption and warning signs were going to be put up by the May Fair Committee. A meeting had also been held with Sgt. Garrett about policing of the event. Members thanked Mr. Chamberlain for attending and providing an update.

5. REPORTS FROM MEMBERS OF THE COUNTY AND BOROUGH COUNCILS.

a) Essex County Council: Members noted receipt of Cllr. Young's report which was circulated to members: Main items of note was the failure to progress schemes already consulted on relating to the congestion on Clingoe Hill and Greenstead roundabout. The consultation was done about two years ago and are no nearer progressing with a solution. Cllr. Young will update members on the response received. She has also contacted Geoff

Harris at ECC Highways with a further attempt at getting the Vine Farm estate roads resurfaced.

b) Borough Council: Cllr. Ford reported that he had been approached about broken glass on the KGV playing field, Cllr. Lodge would look into this; appeal re 75 High Street had been dismissed and that the resubmission of Papa's Fish and Chip shop planning application would be going before the Planning Committee on 15 May.

c) Public Transport Representative: Peter Kay circulated a report containing the following items of note: An additional section of the platform wall at the Railway Station had been pulled apart - Town Clerk to report this to Network Rail; no responses received about the idea of a Wivenhoe Rail Users Group; enquiry about using the Town Council's Community bus to provide a regular shopping service for elderly residents - Cllr. Sinclair responded to this advising that the Town Council had considered this but it was not practically feasible due to a lack of resources and volunteer drivers. Mr. Kay also asked if they had been replies received from Nicola George re CBC's failure to progress the Conservation Area Review and from English Heritage Cambridge re their failure to progress action re the errors in the statutory list of Wivenhoe listed buildings. Town Clerk reported that there had been no response yet from CBC re the Conservation Area and Cllr. Liddy said that he had not dealt with the listed building issue yet, but would do so soon.

Peter Kay also spoke about the free bus travel and the issue of the 9.30am start. Agreed that the Town Clerk write to the appropriate officer at CBC about Wivenhoe's concern for the free bus travel to start at 9.00am and not 9.30am.

6. COMMITTEE REPORTS.

6.1 Planning

a) Minutes of the meeting of the Planning Committee held on 1 April were received and noted. Members noted that there would be a S106 contribution due from the Glance Lodge planning application, possibly in the region of £3000 and that this could be put towards the Mede Way play area refurbishment or the KGV improvements.

b) Section 106 Working Party (Cook's): Members considered the draft letter prepared by Cllr. Liddy. It was noted that although the leases had been split into five the Town Council were still not happy about certain issues concerning the leases. AGREED that the letter as drafted by Cllr. Liddy be sent to PTL Solicitors.

c) Health Centre: Cllr. Lodge circulated the Design Brief to all members for the new Health Centre, the site of which was intended to be next to the Fire Station in Colchester Road.

6.2 Personnel, Finance and Administration Committee.

The date for the next Finance meeting would be on 29 April at 7.30pm. Members AGREED that the William Loveless Hall and GAWP Working Parties could retain their balances.

6.3 Best Value Committee

a) Draft notes of meeting held on Monday 14 April were received and noted.

7. WORKING PARTY REPORTS.

7.1 William Loveless Hall Working Party:

a) Cllr. Kraft reported that the next meeting of the Working Party would be on 28 April, matters for discussion would be hire charges, minor improvements and future replacement of the main hall floor.

b) The request from Gemma Whitfield for an extension to Hall hire to 1.00am on 11 October 2008 for wedding reception, was deferred to the William Loveless Hall Working Party meeting which was on 28 April 2008.

7.2 General Amenities & Landscaping Working Party.

a) The notes of Meeting held on 7 April were received. An allotment inspection had taken place on Sunday 20 April resulting in several warning letters and two Notices to Quit being issued. Both cemeteries were inspected with only minor items of report. Three quotations had been received for the replacement windows and fascias on the pavilion and it was AGREED to accept the lowest quotation from Academy Windows for which a funding bid would be prepared by the Town Clerk.

7.3 Wivenhoe Wood Working Party: Cllr. Sinclair reported that work had started on the boardwalk and explained to members about the coppicing programme.

7.4. Minibus Working Group. Minutes of meeting held on 18 March 2008 were received and noted.

7.5 Youth Facilities Working Party. Cllr. Purdey said that there was nothing further to report.

7. 6 Wivenhoe Engine Shed Trust. Members received and noted the report of the meeting on 20 March and the press release on the discontinuation of the project unless an interested group could be found to take on the project. Town Clerk to write again to Peter Cook about the WEST's proportion of the Architect's fees, which was still outstanding.

7.7 WRUG. Nothing to report.

7.8 Members' Individual Proposals or Reports:

a) **Mayoral Activities:** Cllr. Purdey had nothing to report this month.

b) **Community Safety and Police Matters:** Cllr. Rogers reported that PCSO Louise Neville was now back but on light duties; there was a spate of anti-social behaviour at the weekend with damage to trees on the KGV, bins overturned and also a lot of youngsters congregating outside the Co-op. The front door to the William Loveless Hall was left open after the Blood Doning session had left and a letter would be sent to them asking them to make sure the door was shut and they inform the Caretaker if they leave early.

c) **Cllr. Hill - meeting attendance:** Members received and noted Cllr. Hill's letter advising that due to new work commitments he would be unable to attend as many meetings of the Town Council as he hoped. In view of Cllr. Hill's excellent record of 25 years service to the Town Council it was unanimously RESOLVED that Cllr. Hill's absence be approved [¶] and it be noted that he would be still be available for consultation by email.

d) **Cllr. Hill – Obituaries:** Members noted the report from Cllr. Hill on the recent deaths of two former Town Mayors and also the death of a former Chairman of WUDC:

1. Cllr Mrs Valerie Last died on 10th April 2008. She was Town Mayor of Wivenhoe in 1974, the first year of the Town Council after local government re-organisation. She was again elected Town Mayor in 1982 and 1986, her final year on the Council. Funeral would take place

[¶] Section 85 of LCA 1972

on Monday 28 April at 1.00pm. Cllrs. Purdey, Lodge, Kraft and Richards would be attending.

2. Cllr Stanley Croucher, who had been Town Mayor of Wivenhoe in 1978 - 79 and who died on 15th March, 2008.
3. Cllr Leslie Kemble, who served as Chairman of Wivenhoe Urban District Council in the council year 1967 - 68, who died also on 15th March, 2008 aged 93 years.

Cllr. Hill knew all of them partly through the Town Council as well as through various organisations in Wivenhoe. They all played a part in Wivenhoe's history in various ways and deserve to be remembered.

Cllr. Purdey also reported the recent death of well-known Wivenhoe resident and artist Richard Chopping, who lived on Wivenhoe quayside, aged 93.

8. TOWN CLERK'S REPORT.

8.1 Burial Grants and approval of memorials.

Town Clerk reported that two Burial Grants had been issued and one memorial had been approved since the last meeting. Two interments had been carried out.

8.2 NALC Direct Information Service. None received this month.

8.3 Tenancy Allocations/Changes from Colchester Borough Council. None.

8.4 Work Management.

a) General: Town Clerk reported that grass cutting had commenced on all Town Council owned areas. Some of the new laurel shrubs around the skatepark had been damaged by youths, and also the recently planted yew trees. Damage had also been done to the goalposts. The New Cemetery had been cut twice and the entrance to the Old Cemetery had been cleared and tidied. Work had started on the Old Cemetery wall.

The number of visitors to the Council Offices for the month of March totalled 136.

b) An analysis of groundsmen's hours for end of year in comparison with the previous figures had been circulated to all members.

c) CCTV: The Town Clerk put forward a proposal for updating the Town Council's system at a cost of £630 with the work being carried out in-house. Cllrs. Lodge and Rogers would look at the specification of the system to see if it was adequate enough.

9. FINANCE.

9.1 Current Financial Report

a) The March spending and income Report was received and noted.

b) Town Clerk reported end of year balance to the bank at £99,466.25.

9.2 List of cheques numbered 502807-502821 drawn since the last Town Council Meeting was approved and signed.

9.3 List of Payments made from the Imprest Account since the last Town Council Meeting was approved. Cllr. Lodge requested an analysis of overtime expenditure.

9.4 Motions Under Standing Orders Recommending Expenditure.

Pavilion windows and fascia	£5200
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9.5 Appeals for Financial Support.

- a) FOSM: AGREED to sponsor a month in the 2009 FOSM calendar, as per last year at a cost of £80.00.
Cllrs. Kraft and Richards declared an interest in the above.
- b) Friends of Historic Essex: AGREED to become a corporate member at a cost of £10 a year.

10. NEW BUSINESS.

10.1 Correspondence. None had been received.

10.2 Conferences/Seminars.

Chairman's Day – EALC 3rd June £52
Agreed that Cllr. Lodge attend.

10.3 Notices. Members noted the following:

Mayor's Charity Summer Ball 14 June
Town Council Annual Cricket Match – Wednesday 9 July

10.4 Licences.

a) Application for a licensed bar on 11 October: To be considered by the William Loveless Hall Working Party on Monday 28 April.

10.5 Highway Matters.

a) ECC Proposed Highway Rangers Scheme: Members welcomed this initiative of ECC Highways, whereby lists of certain small highway tasks are drawn up and then dealt with by a dedicated highway team. The Town Clerk would find out if there is to be a meeting and convey the Town Council's interest in the scheme. Agreed that Cllr. P. Kraft be the Town Council's representative to liaise with the appropriate highway officer and a preliminary list be prepared.

CHAIRMAN

A vote of thanks was given to Cllr. Purdey for all his hard work during the year.
The meeting closed at 9.30pm.