

MINUTES of the Meeting of Wivenhoe Town Council held in the Council Chamber on Monday 17 March 2008

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Present: The Town Mayor, Cllr. D. Purdey (Chairman),  
Cllrs: C. Liddy, M. Iacovou, B. Sinclair  
F. Richards, P. Kraft, N. Lodge and C. Fox.  
Borough Cllrs. E. Kraft.  
Peter Kay, Public Transport representative  
Mrs. A. Stinson (Town Clerk)  
Press

**1. APOLOGIES FOR ABSENCE.**

Apologies for absence were received from County Cllr. J. Young, Borough Cllrs. S. Ford and A. Quarrie and Cllrs. P. Hill, A. Vaughan and K. Rogers.  
Members expressed their congratulations to Cllr. Vaughan on the news of the birth of her baby son on 3 March 2008.

**2. MINUTES.** RESOLVED that the Minutes of the Meeting of the Town Council held on 18 February 2008 be confirmed and signed as a correct record.

**3. MATTERS ARISING FROM THE MINUTES.** None.

**4. POINTS RAISED BY MEMBERS OF THE PUBLIC.** None.

**5. REPORTS FROM MEMBERS OF THE COUNTY AND BOROUGH COUNCILS.**

**a) Essex County Council:** Members noted receipt of Cllr. Young's report which detailed the proposal following a meeting at Philip Road Centre to take forward youth facilities in Wivenhoe. Summary of proposals: Youth Bus to commence on regular Friday evening visits between 6-9pm from 6 June; consultation on a static site provision; use of Philip Road for Tuesday evening if required by the youth. Members thanked Cllr. Young and Cllr. Kraft for promoting this.

**b) Borough Council:** Cllr. Kraft reported that he had been in touch with Highways about the poor condition of estate roads in Wivenhoe; Cllr. Lodge asked Cllr. Kraft about the felling of trees along Cowdray Avenue but was advised that this formed part of a planning application which the Borough Council were powerless to enforce, the developer having won on appeal.

**c) Public Transport Representative:** Peter Kay raised the following matters – drunken youths causing nuisance at the railway station in Alresford; the railway bridge and whether the 24months that the bridge was scheduled to be designated one way was up yet and the public transport on the day of the May Fair, which was expected to be one of the busiest days in the year for public transport. On the matter of the May Fair the Town Council expects the local police to patrol car parking on Wivenhoe roads. The Town Clerk to contact Highways about the railway bridge.

**6. COMMITTEE REPORTS.**

**6.1 Planning**

a) Minutes of the meeting of the Planning Committee held on 19 February and 11 March were received and noted. Cllr. Liddy reported that Peter Alder had given a very interesting presentation on the Colne Harbour Hythe Regeneration and had sent copies of the presentation on CD for all members. Cllr. Liddy said that it was a pity that no-one had the foresight to develop this area more fitting to an historic port such as Colchester, at present it remained a mish-mash of housing and DIY warehouses. Cllr. Liddy was working on the report for the Annual Town Review.

Concerning the Wilkins Development photos of the Juliet balconies and the chains and bollards on the quayside in front of the development had been sent to Mark Russell for comment.

b) **Section 106 Working Party (Cook's):** Cllr. Liddy said that a draft letter of instruction had been prepared for the solicitors engaged by the Town Council concerning the matter of the leases.

c) **Health Centre:** Nothing further to report.

## **6.2 Personnel, Finance and Administration Committee.**

A meeting would be arranged for April.

## **6.3 Best Value Committee**

a) Draft notes of meeting held on Monday 10 March were received and noted.

## **7. WORKING PARTY REPORTS.**

### **7.1 William Loveless Hall Working Party:**

a) Nothing to report other than the comparisons of hiring charges would be discussed at the next meeting of the Working Party which would be on Monday 28 April.

### **7.2 General Amenities & Landscaping Working Party.**

a) **Pavilion:** AGREED that the rent for the Montessori for the hire of the pavilion be set at £3,000 per year, commencing 1 April 2008 and that the amount be reviewed each year.

The Town Clerk to write to Ms. Cousins informing her of the new hire charges.

b) **Allotment rents:** AGREED that the Allotment rents be increased by 20p per rod for the year commencing 1<sup>st</sup> October 2009. The rent therefore for the year commencing 1<sup>st</sup> October 2009 will be £2.50 per rod and £1.25 per rod for those of pensionable age. Current rent for the year 1<sup>st</sup> October 2008 is £2.30 per rod and £1.15 per rod for those of pensionable age.

**7.3 Wivenhoe Wood Working Party:** Cllr. Richards reported that there had been some tree planting in the sycamore area. The bridge building would be carried out on 30 March.

**Vanessa Drive:** Town Clerk to contact Colchester Borough Council again about the matter of the fenced-in land, noting that Paul Vickers of CBC had already advised the Town Council that the Borough Council was in the process of taking steps to clarify the legal boundaries of the land in question.

**7.4. Minibus Working Group.** Cllr. Kraft reported that a meeting was to be held the next day.

**7.5 Youth Facilities Working Party.** Cllr. Purdey circulated an update which detailed that work continues to develop the Youth Council; a gig was being planned for Saturday 31 May; email addresses, logo and a mission statement was being prepared. Concerning the

Youth Facilities Cllr. Purdey reported that 12 volunteers had now been recruited and 6 had received training from ECC; it was proposed to join the National Association of Youth Clubs for further training and support for which there was a joining fee of £50. The Youth Bus had been acquired for Friday evenings and it was to be launched on 6 June. A meeting was to be held on 22 March to plan the launch and use of the bus as well as prepare for the gig.

Cllr. Purdey put forward a recommendation for the continued support of the Town Council on this initiative and to meet the £50 cost of registering the NAYC. This was AGREED and members were very pleased with progress so far. Cllr. Purdey added that volunteers were still needed and if there were any other interested persons then they should come forward.

**7.6 Wivenhoe Engine Shed Trust.** A meeting was to be held on 20 March, to which Cllrs. Lodge, Sinclair and Kraft would be attending.

**7.7 WRUG.** Nothing to report.

### **7.8 Members' Individual Proposals or Reports:**

**a) Mayoral Activities:** Cllr. Purdey reported that he had attended a Chairman's Day at EALC, along with Cllr. Richards where they were both presented with a Gavel; he also reported on the Mayor's Ball held on 1<sup>st</sup> March and thanked all those who helped with the occasion, where approximately £1,000 had been raised for the Mayor's Charity Fund; he had attended a Chain Gang dinner at Colchester Borough Council and also opened the new extension at Broomegrove School.

**b) Community Safety and Police Matters:** Although out of hospital, Cllr. Rogers was unfortunately away for the meeting. He had given a short report to the Best Value meeting.

**c) Community Speed-watch Scheme:** Members considered this initiative but were concerned about the aspect of it being carried out by volunteers and not those professionally trained to do this sort of work. It was decided that there was not enough information at the moment, although the scheme would be considered by the NAP at their next meeting.

**d) Flooding in Ernest Road by the Co-op:** Town Clerk reported that she had contacted ECC Highways about the flooding in Ernest Road by the Co-op during periods of heavy rain and that to date only an acknowledgement had been received. Members said that at the weekend the flooding was at its worst and the road was impassable. Town Clerk to raise the matter again with Highways.

## **8. TOWN CLERK'S REPORT.**

### **8.1 Burial Grants and approval of memorials.**

Town Clerk reported that no Burial Grants had been issued and one memorial had been approved since the last meeting. Three interments had been carried out.

**8.2 NALC Direct Information Service.** None received this month.

**8.3 Tenancy Allocations/Changes from Colchester Borough Council.** None.

### **8.4 Work Management.**

a) General: The Town Clerk reported that all of the skatepark had been re-painted with Gravitex; at least ten old goalpost sockets had been removed from the KGV football area; tree branches on the KGV field and the cemetery had been cleared following recent high

winds, no other damage reported. The new steep slope sign had been installed on the dog exercise area on a wooden post. The step on the mini-bus had been repaired and a new sink put in Wyvern Room at William Loveless Hall.

The number of visitors to the Council Offices for the month of February totalled 133.

Cllr. Lodge reported that some graffiti had since appeared on the skatepark.

b) **Annual Town Report:** Town Clerk had circulated the first draft of the Annual Town Report for Chairs of Working Parties to submit their summary for inclusion in the report.

## **9. FINANCE.**

### **9.1 Current Financial Report**

a) The February spending and income Report was received and noted. Cllr. Kraft requested a balance on the William Loveless Hall Working Party's budget and Cllr. Lodge requested same for the General Amenities Working Party budget.

b) **Grants:** Town Clerk reported receipt from ECC of the Grant for the trees on the KGV Play Area.

**9.2** List of cheques numbered 502788-502806 drawn since the last Town Council Meeting was approved and signed.

**9.3** List of Payments made from the Imprest Account since the last Town Council Meeting was approved.

**9.4** Motions Under Standing Orders Recommending Expenditure. Members approved the following:

National Association of Youth Clubs	£50 registration fee
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**9.5** Appeals for Financial Support. None received.

## **10. NEW BUSINESS.**

### **10.1 Correspondence.**

- a) Tendring Hundred Water Services – Corporate Responsibility Report 06/07  
To note receipt of copy which was available at meeting.
- b) Waste Management Advisory Board – Members noted receipt of the draft copy of Draft Essex Waste Strategy – consultation until 5 May 2008. Cllr. Fox would read through the document and it would be taken to next Best Value meeting.
- c) NATS – Proposed changes to Airspace. Members noted receipt of this and would discuss it at the next Best Value meeting.

### **10.2 Conferences/Seminars.**

East Essex Area Forum – Columbine Centre, Walton 8 April at 2.00pm  
Theme of the meeting was to be Policing. All Councillors and public welcome to attend.

Members noted this with interest and Cllrs. Kraft and Purdey would be attending.

**10.3 Notices.** Members noted the following:

Town Council Annual Cricket Match – Wednesday 9 July.  
Members all noted this. Cllr. Richards would contact Cllr. Vaughan about recruiting the Town Council's team.

**10.4 Licences.**

**a) May Fair:** Town Clerk reported that the Wivenhoe May Fair Committee had submitted their application for hire of the KGV Field on Bank Holiday Monday 26 May 2008. Cllrs. Purdey, Kraft and Richards would go through the application form.

A date for a meeting with Sgt. Matt Garrett was still trying to be arranged in connection with the fun fair on the KGV field. When a suitable date had been arranged Cllrs. Kraft, Purdey and Richards would meet with Sgt. Garrett.

**10.5 Highway Matters.**

**a)** ECC Temporary Closure of Footpath 12 and 18 to facilitate development works.  
Alternative route via Walter Radcliffe Way, Brook St, Black Buoy Hill and The Folley.  
This was noted by members. Cllr. Fox said that there was probably some other footpaths in Wivenhoe which needed regularizing and members might like to walk them at some time.

**CHAIRMAN**

The meeting closed at 8.45pm.