

Present: The Town Mayor, Cllr. D. Purdey (Chairman),  
Cllrs: P. Hill, F. Richards, C. Liddy, N. Lodge, M. Iacovou, C. Fox, P. Kraft and B. Sinclair.  
Borough Cllrs. S. Ford and M. Cory.  
County Cllr. J. Young  
Mrs. A. Stinson (Town Clerk)

### **1. APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Cllrs. A. Vaughan and K. Rogers, Borough Cllrs. E. Kraft and A. Quarrie.

**2. MINUTES.** RESOLVED that the Minutes of the Meeting of the Town Council held on 21 May 2007 be confirmed and signed as a correct record.

### **3. MATTERS ARISING FROM THE MINUTES.**

**17.5.a) Speed Indicator Sign:** Cllr. Lodge reported that the sign had been provided by the Highways department at no cost to the parish. Cllr. Lodge had requested the paperwork and when received the Town Clerk would look into it to see if one can be provided for Wivenhoe.

**17.5 c) Meredith's Close 'statue'.** Cllr. Kraft reported that Bovis were obliged to put in two things to finish off the development, one of which was an 'obelisk'. Agreed to approach Bovis and find out what their intentions are and also make a point that local artists be used if possible.

**4. POINTS RAISED BY MEMBERS OF THE PUBLIC.** None.

### **5. REPORTS FROM MEMBERS OF THE COUNTY AND BOROUGH COUNCILS.**

**a) Essex County Council:** Cllr. Young reported on utilization of Philip Road Centre re basket ball court; ECC Highways were working on an Action Plan re Clingoe Hill and to lookout for a document, Essex Strategy, which would be out for consultation in September/October.

**b) Borough Council:** Cllr. Ford reported that he had held meetings with residents concerning the planning application for a 'mast'. He had received a response from CBC Planning that it was likely to be opposed.

Cllr. Purdey welcomed Cllr. Mark Cory to his first Town Council meeting. Cllr. Cory congratulated Cllr. Purdey on becoming Mayor. He reported that he had not been put on any Committees yet and was looking forward to his first term of office.

### **6. COMMITTEE REPORTS.**

#### **6.1 Planning**

**a)** Draft Minutes of the meeting of the Planning Committee held on 5 June were received and noted. Cllr. Fox had prepared a first draft of the Town Council's response on the Core Strategy which was being discussed the following evening at a special meeting. Cllr. Lodge

reported on the Planning Training seminar which he had recently attended, advising that the Borough Council would be going over to electronic planning consultation on 1 October. Agreed to make a point to Ward Cllrs. about the facilities which would be needed by parish/town councils to take on this technology.

**b) Section 106 Working Party (Cook's):** Cllr. Hill reported that he had received a response from Eversheds and that the Town Council needed to consider the wording proposed for the leases. Town Clerk to chase Andrew Weavers of CBC Legal Services for a response as to whether CBC would be willing to act for the Town Council. Cllr. Hill would circulate the email to newly elected Town Councillors.

**c) Health Centre:** Nothing to report.

## **6.2 Personnel, Finance and Administration Committee.**

Date of next meeting Monday 30 July.

## **6.3 Best Value Committee**

**a)** Draft notes of meeting held on Monday 11 June 2007 were received and noted. AGREED to defer the issue of Café Pavement Licence to the next meeting and that members carry out research the implications of the Licence.

An area of uncut grass opposite Millfields School was discussed. Members noted that the land was in the ownership of Elmstead Parish Council and that Cllr. Kraft would be attending a meeting of Elmstead Parish Council to convey the concerns of Wivenhoe residents about the unkempt state of the land. Cllr. Hill had posted a report on the web-site so that residents were kept informed of the situation.

**b) Police Houses:** AGREED to respond to Robin Paddock of Essex County Council stating that although a feasibility study had been carried out by students of Anglia Ruskin the Town Council did not have full funding in place at the moment for the Civic Centre. The thanks of the Town Council was expressed to Tom Roberts for his work on the project and to Andrew Claiborne for his involvement in students' project.

## **7. WORKING PARTY REPORTS.**

### **7.1 William Loveless Hall Working Party:**

**a) Tree Lopping:** Cllr. Kraft reported on the Working Party's recommendations for the lopping of the Holm Oak in front of the William Loveless Hall. Four estimates had been obtained and the Working Party proposed that the lowest estimate be accepted. This was AGREED.

**b) Fire Alarm System:** Cllr. Kraft also reported on the Working Party's recommendations for the installation of a fire alarm system in William Loveless Hall. Three estimates had been obtained and the Working Party proposed that the lowest estimate be accepted. This was AGREED.

Members noted that the date of the Users' meeting was 27 June in the William Loveless Hall.

### **7.2 General Amenities & Landscaping Working Party.**

**a)** Cllr. Lodge reported that he had circulated a list of dates for the Working Party meetings. At the first meeting a plan of action and prioritization list would be formed.

Cllr. Lodge also made a private donation of £75 towards the Mede Way Play Area which was formally received with thanks by members.

**b) Trees in Churchyard:** An estimate had been received for the lopping of the trees in the Churchyard. AGREED to get an opinion from the Borough Council's tree officer on the trees and obtain further quotes.

**c) Wivenhoe Trail:** This was still overgrown. Town Clerk to write to Colchester Borough Council.

**7.3 Wivenhoe Wood Working Party:** Cllr. Richards reported that she would be meeting with Richard Moulson and the Working Party at the Old Cemetery soon.

#### **7.4. Minibus Working Group.**

a) Minutes of Meeting held on 24 May 2007 were received and noted. Cllr. Kraft briefed members on some recent damage done to the side of the bus which was being covered by insurance. In view of the damage the Working Group would be reviewing the waiver and review hiring charges.

**7.5 Youth Facilities Working Party.** Noted that a meeting was being held the next day on 19 June in the William Loveless Hall to listen to ideas. Former Youth Worker, Fran Andersen would facilitate the meeting. Cllrs. Purdey, Kraft and Richards would be attending.

**7. 6 Wivenhoe Engine Shed Trust.** Nothing to report.

**7.7 WRUG.** Nothing to report.

#### **7.8 Members' Individual Proposals or Reports:**

a) **Mayoral Activities:** Cllr. Purdey reported on attendances at Wivenhoe Scout & Guides Association AGM; Wivenhoe Festival; Colchester Civic Service; Teddy Bears Parachute Jump at St. Mary's Church; Essex University Student Ball; Open Gardens and Scouts 100 Years Celebrations on the King George V Playing Field.

**b) Community Safety and Police Matters:** Nothing to report.

**c) Bike2Work:** Cllr. Hill offered to publicise this on the web site.

**d) Christmas Lights:** Cllr. Hill circulated a draft of a letter which would go to local business properties in Wivenhoe proposing that they deal direct with an electrical contractor to achieve new electrical installations for this year's Christmas lights. This was AGREED.

### **8. TOWN CLERK'S REPORT.**

#### **8.1 Burial Grants and approval of memorials.**

Three Burial Grants had been issued and one memorial had been approved since the last meeting. Two burials and one interment of ashes had been carried out.

#### **8.2 NALC Direct Information Service.** None received this month.

### **8.3 Tenancy Allocations/Changes from Colchester Borough Council.** None.

### **8.4 Work Management.**

a) General: The Town Clerk reported that grass cutting was still continuing on all Town Council owned areas. Tub planting had been completed. A broken goal cross-bar had been removed from the KGV field and a replacement ordered. Footpaths had been cut back. New signs for the KGV Field had been put up.

The number of visitors to the Council Offices for the month of May totalled 138.

b) Cllr. Hill drew attention to some wheel ruts on the field which needed filling in with soil.

## **9. FINANCE.**

### **9.1 Current Financial Report**

a) The May spending and income Report was received and noted.

**b) Grants:** Town Clerk reported receipt of the Community Initiatives Fund Grant from ECC and CBC totaling £15,000 for William Loveless Hall toilet for the disabled works and a grant of £2750 from ECC's Bus Shelter Grant scheme.

It was then proposed and AGREED that the new bus shelter for Belle Vue Road be ordered from Queensbury Shelters

**9.2** List of cheques numbered 502615–502633 drawn since the last Town Council Meeting was approved and signed. Noted that the expenditure on the chainsaw course would come out of the end of year surplus which had been put into the contingency budget.

**9.3** List of Payments made from the Imprest Account since the last Town Council Meeting was approved.

**9.4** Motions Under Standing Orders Recommending Expenditure. Noted the following:

- |   |               |
|---|---------------|
| a) Lopping of Holm Oak                      | £475          |
| b) William Loveless Hall Fire Alarm System: | £2,000 approx |
| c) Queensbury Bus shelter                   | £2850         |

**9.5** Appeals for Financial Support.

Noted receipt of letter of thanks from the Nottage Institute and also to note that when the plaque is unveiled there will be a small ceremony to which the Town Council will be invited to send a representative.

## **10. NEW BUSINESS.**

### **10.1 Correspondence.**

- a) **Standards Board for England - Members' Code of Conduct:** Noted receipt of the Guide for Members and Pocket Guide which was distributed at the meeting.
- b) **NPFA:** Members noted that the National Playing Fields Association is changing its operating name to FIT – Fields in Trust. It is to be part of their initiative for the 2012 Olympics. With a total of 2012 fields - i.e. FIT for Gold in 2012. for the Parish Election on 3 May 2007.

**10.2 Conferences/Seminars.** Members noted the following:

Training Workshop with Trevor Roberts Associates on Planning  
18 June 2pm Colchester Town Hall – Cllrs. Lodge and Purdey attending.

**10.3 Notices.** Members noted the following:

Mayor's Charity Summer Ball William Loveless Hall Saturday 23 June .  
Annual Cricket Match – Wednesday 11 July 6.00pm.

**10.4 Licences.**

**a) May Fair Committee and the KGV Hiring Agreement.**

AGREED to obtain the advice of Andrew Weavers of CBC Legal Services on the clauses of the Hiring Agreement which were causing concern.

**10.5 Highway Matters.** Nothing to report.

**CHAIRMAN**

The meeting closed at 10.00pm.