

Present: The Town Mayor, Cllr. D. Purdey (Chairman),
Cllrs: P. Hill, C. Liddy, N. Lodge, K. Rogers, M. Iacovou, A. Vaughan,
P. Kraft, F. Richards and C. Fox.
Peter Kay, Public Transport representative
Mrs. A. Stinson (Town Clerk)
Press

1. APOLOGIES FOR ABSENCE.

Apologies for absence were received from Cllr. B. Sinclair, Borough Cllrs. E. Kraft, A. Quarrie, S. Ford and M. Cory and County Cllr. J. Young.

2. MINUTES. RESOLVED that the Minutes of the Meeting of the Town Council held on 17 September 2007 be confirmed and signed as a correct record.

3. MATTERS ARISING FROM THE MINUTES.

10.1a) CBC Consultation on Dog Control Orders: CBC had been asked how the mechanism for enforcement was to take place. No response received to date.

7.8 d) Wivenhoe Remembrance Service: Cllr. Hill reported that arrangements for the Wivenhoe Remembrance Service were on the web-site.

7.8 e) CBC High Street Car Park: The Borough Council's solution to the problem of trying to free up spaces for visitors and shoppers, agreed to in principle by the Town Council was now before the Portfolio Holder. Thanks were expressed to the work contributed by Cllrs. E. Kraft, P. Hill and C. Fox on this. A special meeting would be held before the next Best Value to finalise certain points such as the criteria for season ticket holders.

6.1a) Planning: Quay Strategy: Resulting from the Planning Committee's meeting with Highways Officer Terry Knights a draft of a Quay Strategy would be forwarded to Highways for comment then circulated to all quay residents.

4. POINTS RAISED BY MEMBERS OF THE PUBLIC. None.

5. REPORTS FROM MEMBERS OF THE COUNTY AND BOROUGH COUNCILS.

a) Essex County Council: Nothing to report.

b) Borough Council: Nothing to report.

c) Public Transport Representative: The report of Peter Kay was circulated and noted. Members noted that there was to be a fare increase by First Bus.

6. COMMITTEE REPORTS.

6.1 Planning

a) Minutes of the meeting of the Planning Committee held on 18 August and 9 October were received and noted. The ECC document Development Guide for Community Contributions was being read by Cllr. Fox.

b) Wivenhoe Port Phases 3 and 4 - Obelisk: More details had been obtained. Members

discussed the possibility of the 'obelisk' being converted into something else more suitable to the area, although this would require a change in the S106 Agreement. Cllrs. Kraft and Purdey would look into this further.

c) Section 106 Working Party (Cook's): Cllr. Hill reported that the developer was now required to submit a planning application for Phase 3. There were no plans to revise the S106 Agreement although the matter of the fisherman's store and public toilet was still to be finalised.

d) Health Centre: Cllr. Hill reported on the PCT AGM which he and Cllr. Long had attended. Cllr. Hill had written to Tonia Parsons about the possibility of the building being used for community use, health education, day care, etc. which had been favourably received by the PCT. It was proposed that Cllrs. Lodge and Hill take forward this issue further and members AGREED with this.

6.2 Personnel, Finance and Administration Committee.

a) Noted that the date of the next meeting would be 22 October.

6.3 Best Value Committee

a) Draft notes of meeting held on Monday 8 October 2007 were received and noted.

b) May Fair: A meeting with the May Fair Committee and members had been held on 4 October. Version 6 of the Agreement was discussed. The Committee put forward a proposal for appointing an independent solicitor to re-write clauses 13.1 13.2 and 13.3 with the cost being borne by the Town Council. AGREED that the Town Council pay the solicitor's fee of £135 for this to be done. The whole document would then be circulated to all members for approval at the next Town Council meeting.

The 'awayday' arranged for Sunday 14 October from 11.00am till 4.00pm had proved a useful exercise.

7. WORKING PARTY REPORTS.

7.1 William Loveless Hall Working Party:

a) Cllr. Kraft reported on the three estimates obtained for the resurfacing of the Hall car park. Proposed that the works go ahead subject to the expenditure being verified by the Finance and Administration Committee on Monday 22 October.

b) Noted that the date of the next meeting would be on 1 November at 7.30pm.

c) Copper Beech: An estimate had been received for the trimming of the Copper Beech in front of the William Loveless Hall. Cllrs. Lodge and Kraft to take to next Working Party meeting.

7.2 General Amenities & Landscaping Working Party.

a) Notes of the meeting held on 1 October 2007 were circulated.

b) Old Cemetery: The Management Scheme for Old Cemetery was finalized and it was formally AGREED to adopt the final plan. Cllr. Lodge would go through the plan with the Town Council's groundstaff. It would also be put on the Town Council web site.

c) Trees alongside Churchyard railings: AGREED to the trees alongside the churchyard railings being lopped at a cost of £250 + vat.

d) WAGA: The request of WAGA for two trees to be planted in the greensward at Heath Road was agreed, subject to Highways giving their approval.

7.3 Wivenhoe Wood Working Party: Cllr. Richards reported that the group were working well.

7.4. Minibus Working Group. Nothing to report.

7.5 Youth Facilities Working Party. Cllr. Purdey reported that the group was going well and had a core of seven members so far. The Queens Jubilee Youth Trust had given a talk to the group. The next meeting would be on 25 November.

Cllr. Purdey said it was possible that the ECC youth bus might be made available. He will keep members informed.

7. 6 Wivenhoe Engine Shed Trust. Nothing to report.

7.7 WRUG. Nothing to report.

7.8 Members' Individual Proposals or Reports:

a) Mayoral Activities: Cllr. Purdey reported on attendances at the Wivenhoe Sailing Club Open Day; Colne School Awards Day; Open Garden Awards: supporting the Youth Dragons at the Cup Match; the Mayor's Charity 1940's Tea Dance and Big Band evening dance at the William Loveless Hall; West Mersea Civic Service; Quay Quilters Exhibition at the William Loveless Hall; Colne School Open Day and the unveiling of the Blue Plaque in commemoration of Albert Turner.

b) Community Safety and Police Matters: Cllr. Rogers reported that this month there had been a few problems with vehicle damage. British Transport Police were now patrolling local trains and a mosquito device was in operation at the Railway Station. No problem had been reported on the KGV Playing field this month.

c) Xmas Lights: Cllr. Hill reported that, with the Town Council's donation, the group had raised the target of £5,000 and it was intended to make a start on erecting lights on Saturday 24 November, with the assistance of the Town Council's outdoor staff. Cllr. Lodge would research ladders to see if any new ones needed purchasing and also review each fitting for safety when the lights were being erected.

d) Hearing Loop System: Cllr. Kraft had obtained a quotation for a hearing loop system for the Council Chamber. Cllr. Rogers would look at it and in the meantime more estimates would be obtained.

8. TOWN CLERK'S REPORT.

8.1 Burial Grants and approval of memorials.

No Burial Grants had been issued and one memorial had been approved since the last meeting. One interment of ashes had been carried out.

8.2 NALC Direct Information Service. None received this month.

8.3 Tenancy Allocations/Changes from Colchester Borough Council. None.

8.4 Work Management.

a) General: The Town Clerk reported that goal nets had been put back out on both pitches on the KGV field; clearance and tidying of Old Cemetery was continuing; Work on

footpath clearing had started commencing with a complete clearance of footpath 14 (rear of Field Way). Allotment rents had all been sent out and resulting from the inspection several warning letters had been sent and one Eviction Notice served. Reception had been very busy with several enquiries from visitors researching family graves in the Old Cemetery. The number of visitors to the Council Offices for the month of September totalled 181.

b) Register of Interests: Town Clerk advised members that under the Local Authorities New (Model Code of Conduct) Order 2007 all members are now required to complete a new form.

9. FINANCE.

9.1 Current Financial Report

a) The September spending and income Report was received and noted.

9.2 List of cheques numbered 502704–502709 drawn since the last Town Council Meeting was approved and signed.

9.3 List of Payments made from the Imprest Account since the last Town Council Meeting was approved.

9.4 Motions Under Standing Orders Recommending Expenditure.

- a) William Loveless Hall Car Park resurfacing: Formal notice from Working Party for expenditure of approx £7,000 for the resurfacing of the car park around the William Loveless Hall.
- b) Trimming of trees alongside Churchyard Railings £250 + vat
- c) Ellisons – KGV Playing Field Hiring Agreement fee £135

9.5 Appeals for Financial Support. None received.

10. NEW BUSINESS.

10.1 Correspondence.

- a) **Defra – Ways to Tackle Climate Change:** Noted receipt of copy. Cllr. Purdey would look through document.
- b) **Draft Essex School Organisation Plan 2007-2012:** The Draft Essex School Organisation Plan 2007-2012 is currently subject to consultation, available to view on www.essexcc.gov.uk under Learning, Schools, School Organisation and Planning - comments to be in by 19th October 2007 by email to sop@essexcc.gov.uk (deferred from last meeting).

Cllrs. Vaughan and Iacovou would prepare a detailed submission on the Town Council's concerns on the future provision of school places, based on the current housing figures. This would be submitted by email before 19 October 2007.

Members expressed thanks to Cllrs. Vaughan and Iacovou for researching this.

10.2 Conferences/Seminars. Nothing to report.

10.3 Notices. Members noted the following:

Civic Service – Sunday 21 October at 10.30am at St. Mary's Church.

Remembrance Service Sunday 11 November at 2.30pm at St. Mary's Church followed by service around the War Memorial.
Children's Remembrance Service at the William Loveless Hall 2.30pm.

French Trip – Saturday 17 November with Cedric Garages, in aid of Mayor's Charity Fund.

Mayor's Charity New Years Eve Dance – William Loveless Hall 8.30pm – 1.00am

10.4 Licences. None.

10.5 Highway Matters.

a) Resurfacing Works Tower Road: Noted that ECC would be resurfacing Tower Road on 26 October for two days.

b) ECC Essex University Research Park Proposed Signalised Junction – Clingoe Hill: Members noted that ECC Highways were proposing a signalized junction on Clingoe Hill.

CHAIRMAN

The meeting closed at 9.30pm.