

MINUTES of the Meeting of Wivenhoe Town Council held in the Council Chamber on Monday 20 February 2006.

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Present: The Town Mayor, Cllr. T. Roberts (Chairman),  
Cllrs: P. Kraft, F. Richards, N. Lodge, C. Liddy,  
P. Hill, S. Glozier-Green, K. Rogers and S. Gillman.  
Borough Cllrs. S. Ford and E. Kraft  
Mrs. A Stinson (Town Clerk)  
Press  
3 Members of the Public  
PC Steve May

Prior to commencement of business members welcomed PC Steve May to a meeting to discuss the formation of a problem-solving team based in Wivenhoe which would meet at 6-8 weekly intervals. It was decided that the group be referred to as the 'Wivenhoe Police Liaison Group' and Cllrs. K. Rogers and D. Purdey were nominated to represent the Town Council. It was suggested that it would be useful for representatives from the three schools and the Colne School to be involved. PC May said that there would always be a police officer present and Cllr. E. Kraft said he would attend where possible. Cllr. K. Rogers agreed to chair the group and would organize the first meeting.

PC May also updated members on the new policing arrangements for the Colchester North Team. Following a pilot scheme currently running at Greenstead and St. Annes, from April 17 there will be a Neighbourhood Beat Team assigned to each neighbourhood. Wivenhoe and the University together will be one Neighbourhood Beat with its own dedicated officers providing more than a response team. Members welcomed a return to this type of proactive policing and looked forward to seeing the result.

Members thanked PC May for attending.

**1. APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Cllrs. D. Purdey and B. Sinclair, Borough Cllr. A. Quarrie and County Cllr J. Young.

**2. MINUTES.** RESOLVED that the Minutes of the Meeting of the Town Council held on 16 January 2006 be confirmed and signed as a correct record.

**3. MATTERS ARISING FROM THE MINUTES.** None.

**4. POINTS RAISED BY MEMBERS OF THE PUBLIC.** Three members of the public had attended in regard to the issue of the skateboard facility. Although formal notice to speak had not been received, the Chairman invited them to do so, but advised that there would be no decision at this meeting due to the fact that nothing had been received from the Borough Council yet on the Certificate of Lawfulness.

Members listened and noted the concerns put forward by the residents. Cllr. Liddy and the Youth Facilities Working Party would take on board the matters raised.

**5. REPORTS FROM MEMBERS OF THE COUNTY AND BOROUGH COUNCILS.**

**a) Essex County Council:** Members received a written report from County Cllr. Julie Young. A main item of the report was the consultation paper on proposed increased

charges for Meals on Wheels, the current charge being £2.30 and the proposed increase to £3.50 or £4.00. Members expressed concern about this increase and AGREED that a response be sent to Cllr. Young stating that the Town Council had considered the report and, although recognizing the need to put the charges up, they had great concern about the amount.

On this same subject Cllr. Hill reminded members of the grant support which the Jonathan Feedham Charity could give to those Wivenhoe residents in financial need.

**b) Colchester Borough Council:**

Cllr. E. Kraft, responding to Cllr. Ford's question about Phase 2 of the Cooks Shipyard redevelopment, said that the Section 106 agreement for Phase 2 still stood, but that Phase 3 was different and that a new agreement would need to be negotiated for this. On Youth Services Cllr. E. Kraft reported that as youth programmes had been given priority in the Borough's Strategic Plan and that the County Council were promoting the CYPSP, (Children and Young People's Strategic Partnership), Matthew Young, CBC Youth Facilitator and Dave Petrie from the County Council, were trying to promote this in Wivenhoe. They would be happy to meet the Town Council and Dave Petrie had already been invited to the next Town Council meeting on 20 March 2006.

In advance of this, a day time meeting would be arranged with Matthew Young and Dave Petrie, Cllrs. Julie Young, Eugene Kraft, Ken Rogers and Peter Hill.

Cllr. S. Ford reported that there was to be a meeting of residents the following evening concerning the Rose and Crown PH application for extended opening hours.

## **6. COMMITTEE REPORTS.**

### **6.1 Planning**

a) Minutes of the meeting of the Planning Committee held on 17 January and 7 February 2006 were received and noted. Cllr. Liddy advised that a meeting had taken place with the applicants about the Cedrics site, which was still subject to negotiation.

b) **Section 106:** Nothing further to report.

c) **Health Centre:** Cllr. Hill reported that the Cedrics site had previously been considered and rejected by the PCT because it was not big enough. Draft plans were being drawn up and more would be known following the next meeting of the PCT.

### **6.2 Personnel:**

a) Minutes of the meeting held on 25 January 2006 were received and noted.

### **6.3 Best Value Committee**

a) The notes of meeting held on Monday 13 February 2006 were received and noted.

## **7. WORKING PARTY REPORTS.**

### **7.1 William Loveless Hall Working Party:**

a) A report of the meeting held on 1 February 2006 was received and noted. The next meeting would be on 22 March.

b) Toilet for Disabled: Cllr. Kraft reported that the builder was busy at the moment but it was hoped soon to confirm the dates for the start and finish of the work.

c) RCCE: Cllr. Kraft also reported that a letter had been received from the Rural Community Council of Essex advising that Sue Moodie, Village Halls Adviser, had died on 12 February after a long illness.

### **7.2 General Amenities & Landscaping Working Party.**

- a) A report of the meeting held on 19 January 2006 was received and noted.
- b) Cllr. Glozier-Green reported formal receipt of a donation of £1014.72 from the Wivenhoe Carnival Committee towards play equipment at Mede Way play area. Members wished their thanks to the Wivenhoe Carnival Committee to be formally recorded and a letter of thanks would also be sent. Town Clerk would send details for publishing on the Wivenhoe website.

**7.3 Wivenhoe Wood Working Party:** Nothing to report.

**7.4. Minibus Working Group:** Cllr. Kraft reported that a grant of £407 towards safety items for the minibus such as extending seat belts, reflective jackets, first aid kits, torches and a mobile phone hands-free kit from the Essex Rural Transport Fund had been secured.

**7.5 Youth Facilities Working Party.**

- a) Final Consolidated Report. Members noted that a copy of the Report had been delivered to all residents living on the perimeter of the site, approximately 30 in all. Ward Councillors, Borough Planning and Environmental Health Officers and the NPFA had also been sent copies and copies were available for interested members of the public. At the time of the meeting 14 representations had been received.
- b) The proposal to mandate the Working Party to progress further and finalise grant funding was deferred pending the receipt of the Certificate of Lawfulness.
- c) Members of the Working Party noted with thanks receipt of a donation of £1014.72 from the Wivenhoe Carnival Committee towards the Wivenhoe Skateboard facility. Members wished their thanks to the Wivenhoe Carnival Committee to be formally recorded and a letter of thanks would also be sent. For clarification the total amount from the Carnival Committee was £2029.44 divided equally between Mede Way play area and the Wivenhoe Skateboard facility.

**7.6 Wivenhoe Engine Shed Trust.** Nothing to report.

**7.7 WRUG.** Nothing to report.

**7.8 Members' Individual Proposals or Reports:**

a) **Mayoral Activities:** Cllr. Roberts reported on his attendance at the CALC meeting held on 23 Jan on which a report had been circulated to all members. Members welcomed the report on CALC, which in the last couple of years had not been an effective voice for Town and Parish Councils but noted that, if, as on 23 Jan, councils were largely represented by their clerks, it was simply duplicating the Clerks Forum. Cllr. Roberts would keep members informed of progress. Cllr. Roberts also reported on the Essex on Tour performance of More Tea Vicar on 3 Feb at the WL Hall; WAGA AGM on 5 Feb; Meeting at UoE on 17 Feb re granting bursary, proceeds of Town & Gown Dinner; 18 Feb Town Plan public workshop in WLH, and 20 Feb attended the opening of Islamic Awareness Week at UoE.

Non-mayoral attendances were at the East Essex Forum on 17 Jan at Holiday Inn, Eight Ash Green and on 19 Jan discussed parking review with CBC officers and Cllr Eugene Kraft.

Cllr. P. Kraft, Deputy Mayor, reported that she had introduced the new Community Support Police Officer to the elderly residents of Stuart Pawsey Court that day. The residents were extremely glad to see the officer and received helpful advice on security

issues and general reassurance. The CSPO would call in on the residents regularly. The visit was most successful and the Warden, Betsy Edwards had expressed her thanks for this being arranged. A similar visit to Britannia Court was being arranged.

**b) Community Safety and Police Matters:**

Cllr. Rogers reported that he was receiving good responses on the new CSPO and that other than one burglary it had been very quiet. Antisocial behaviour also appeared to be down on last month.

**8. TOWN CLERK'S REPORT.**

**8.1 Burial Grants and approval of memorials.**

Two Burial Grants had been issued and one memorial had been approved since the last meeting. Two interments and one interment of ashes had been carried out.

**8.2 NALC Direct Information Service.** Issues No. 623, 624 and 625 had been received and circulated electronically.

**8.3 Tenancy Allocations/Changes from Colchester Borough Council.** None.

**8.4 Work Management.**

a) General: The Town Clerk reported that all the noticeboards had been refurbished and dry weather had enabled an early start to be made on grass cutting in the churchyard, the cemetery, the KGV Playing field and other Town Council owned areas. Litter and rubbish had been removed from the wood and graffiti removed from play equipment. No vandalism to Town Council property other than graffiti had been reported.

The number of visitors to the Council Offices for the month of January totalled 127.

**9. FINANCE.**

**9.1 Current Financial Report**

a) The January spending and income Report was received and noted.

b) **Closure of Audit 04/05:** Members noted that the Town Council's Appointed External Auditors, Lubbock Fine, had certified the Annual Return of the Town Council for the year ended 31 March 2005 in accordance with the Accounts and Audit Regulations. Receipt of the External Auditor's certificate was noted.

**9.2** List of cheques numbered 502292 – 502321 drawn since the last Town Council Meeting was approved and signed.

**9.3** List of Payments made from the Imprest Account since the last Town Council Meeting was approved.

**9.4** Motions Under Standing Orders Recommending Expenditure. None.

**9.5** Appeals for Financial Support. None.

**10. NEW BUSINESS.**

**10.1 Correspondence.**

a) **ECC – Essex School Organisation Plan 2005-2010:** Further to the previous meeting, Cllr. Richards had looked through the document and provided a report for members to read.

b) **ECC – Statutory proposals involving Heath Special School with Ramsden Hall special school:** The letter informing all statutory consultees of determination was received and noted.

c) **CORWM :** Received and noted the second Annual Report 2005.

- d) EOWG (Essex Olympic Working Group):** Members received with interest the first newsletter from this group who are the coordinating body for Essex re the 2012 Olympics. Cllr. Glozier-Green would look through the newsletter.

**10.2 Conferences/Seminars.** Members noted the following:

Colchester 2020 Assembly – Wednesday 15 March 2006 at Mercury Theatre at 9.30am

**10.3 Notices.** Members noted the following:

Trip to France/Belgium Saturday 25 March courtesy of Cedric Coaches – all proceeds going towards Wivenhoe's Skateboard park project.

**10.4 Licences.** Town Clerk reported that, with regard to the May Fair, the application forms for the Premises Licence for the KGV Field had been given to Miranda Locker of the May Fair Committee.

**10.5 Highway Matters.** None, other than that it was envisaged that work would be commencing soon on the railway bridge.

The meeting closed at 8.20 p.m.

**CHAIRMAN**