

MINUTES of the Meeting of Wivenhoe Town Council held in the Council Chamber on Monday 16 January 2006.

---

Present: The Town Mayor, Cllr. T. Roberts (Chairman),  
Cllrs: P. Kraft, F. Richards, D. Purdey, N. Lodge, C. Liddy,  
B. Sinclair, P. Hill, and S. Gillman.  
Borough Cllrs. S. Ford and E. Kraft  
County Cllr. J. Young  
Mrs. A Stinson (Town Clerk)  
Press

**1. APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Cllrs. S. Glozier-Green and K. Rogers.

**2. MINUTES.** RESOLVED that the Minutes of the Meeting of the Town Council held on 19 December 2005 be confirmed and signed as a correct record.

**3. MATTERS ARISING FROM THE MINUTES.**

**7.8b) Community Safety and Police Matters:**

The seat at the top of the King George V Field was continuing to present a problem in that it was becoming a focal point for youngsters to gather, causing considerable disturbance to residents. Cllr. Hill had emailed all members proposing that the seat be taken out and that the General Amenities Working Party decide on its relocation on the King George V Field at their next meeting. This was Agreed and the Working Party would report to the next Best Value meeting.

**7.8c) War Memorial:** Cllr. Hill reported that a Service of Re-dedication of the War Memorial had been held on 31 December 2005 and that the Mayor had presented a cheque to Halsey House, Royal British Legion care home at Cromer, to bring to a conclusion 18 months of work to refurbish the War Memorial.

**4. POINTS RAISED BY MEMBERS OF THE PUBLIC.** None.

**5. REPORTS FROM MEMBERS OF THE COUNTY AND BOROUGH COUNCILS.**

**a) Essex County Council:** County Cllr. Julie Young reported that the report on the A133 was soon to be published; the Task and Finish group which had been set up to look into Park and Ride schemes was going to cabinet soon; budget figures were being set in February; she was still pursuing the issue of the day care services; with regard to the railway bridge it was expected that barriers would be in place mid-January, however the question as to why it would take two years to draw up a plan was still unanswered. Cllr. Young would look into this. Concerning the Health Centre Cllr. Young said that the PCT were waiting for a response on whether the Rowhedge practice would be joining the Wivenhoe practice.

**b) Colchester Borough Council:**

Cllr. E. Kraft also reported on the Park and Ride Scheme in Colchester, which was still ongoing.

Cllr. S. Ford reported on some local issues concerning youth problems and also advised that the director of Cedric Coaches was willing to donate a coach trip to raise funds for the

Skatepark project. Cllr. Ford also reported on the retirement of Dave and Pat Almond from the Park Hotel who also donated the contents of a collecting tin towards the skatepark project.

## **6. COMMITTEE REPORTS.**

### **6.1 Planning**

a) Minutes of the meeting of the Planning Committee held on 3 January 2006 were received and noted. Cllr. Liddy advised that the three main applications concerning Wivenhoe were being considered by the planning meeting the following night.

b) **Section 106:** Possible re-negotiation of the Section 106 Agreement looked like an issue which was going to be raised by Taylor Woodrow and the question of how to obtain more for Wivenhoe residents would be an important issue for the Town Council's Planning Committee to discuss.

c) **The Flag:** Members learned that various rumours about the Flag development were circulating and the Planning Committee would look into this.

d) **Health Centre:** Cllr. Hill said that a final proposal should soon be available to review.

### **6.2 Personnel:**

a) Noted that the date of next meeting would be 25 January 2006.

### **6.3 Best Value Committee**

a) The notes of meeting held on Monday 9 January 2006 were received and noted.

## **7. WORKING PARTY REPORTS.**

### **7.1 William Loveless Hall Working Party:**

a) Noted that the date of the next meeting would be on 1 February 2006.

b) Members formally noted receipt of a £5,000 grant from Awards for All, which would support the grant already obtained for the toilet for the disabled.

### **7.2 General Amenities & Landscaping Working Party.**

a) Noted that the date of the next meeting would be on 19 January 2006.

**7.3 Wivenhoe Wood Working Party:** Cllr. Sinclair reported that coppicing had begun.

**7.4. Minibus Working Group:** Nothing to report.

**7.5 Youth Facilities Working Party.** The updated Draft Consolidated Report had been prepared by Cllr. Hill and had been circulated to all members for comment. Cllr Roberts proposed a vote of thanks to the Working Party for the amount of work which had gone into the document. When the final document was ready copies would be sent to all residents living on the perimeter of the site, Ward Councillors and Borough Planning and Environmental Health Officers. It was envisaged that the report would be available by the end of the following week. Members also noted that the distance from the facility to the nearest dwelling was 81 metres. Members congratulated Cllr. Hill on the document.

**7. 6 Wivenhoe Engine Shed Trust.** Nothing to report.

**7.7 WRUG.** Nothing to report.

**7.8 Members' Individual Proposals or Reports:**

**a) Mayoral Activities:** Cllr. Roberts reported on attendances at the re-dedication of the War Memorial and presentation of the Town Council's cheque to the Royal British Legion Care Home, Halsey House on 31 December and also at the New Year's Eve party held in the William Loveless Hall and organised by Lyn Pendle, the proceeds going to the Mayor's Charity; on 2 January - sponsored walk and also on 2 January a presentation of a collection towards the wheel play facility amounting to £50 from Dave and Pat Almond landlords of the Park Hotel, who were retiring after 17 years at the pub; 12 January the meeting of WCSNW.

Cllr. Roberts also gave the following update on the Wivenhoe Farmers' Market:

11 stalls had been secured offering products such as herbs, apples & juices, pork, fish, goats products, caribbean cakes / savouries, fruit & veg, smoked food, refreshments, dried pasta and cut organic flowers. It was aiming to launch on 16 April in the William Loveless Hall and thereafter be the third Saturday of every month. Trading hours 9-1. There were some legal, financial and insurance details still to be finalized and volunteers were needed for the month-to-month running.

**b) Community Safety and Police Matters:**

Cllr. Rogers had circulated a report which was received and noted. General points were the increasing amount of antisocial behaviour. Cllr. P. Kraft had been successful in contacting the new Community Support Police Officer and arranging for a visit to the elderly residents of Stuart Pawsey Court to give them advice on security issues.

**8. TOWN CLERK'S REPORT.**

**8.1 Burial Grants and approval of memorials.**

One Burial Grant had been issued and no memorials had been approved since the last meeting. One interment had been carried out.

**8.2 NALC Direct Information Service.** Issues No. 622 had been received and circulated electronically.

**8.3 Tenancy Allocations/Changes from Colchester Borough Council.** None.

**8.4 Work Management.**

a) General: The Town Clerk reported that a lot of work had been carried out taking Christmas lights down. Tree and shrub pruning in both cemeteries and in front of offices had commenced. One noticeboard had been vandalized, which was being repaired.

The number of visitors to the Council Offices for the month of December totalled 139.

**9. FINANCE.**

**9.1 Current Financial Report**

a) The December spending and income Report was received and noted.

**b) Budget 2006/2007:** The Minutes of the Budget Meeting held on 9 January 2006 were received and approved. The final precept figures, of which the Parish Grant was £31,361 and the divisor figure 2678.8 produced a final precept figure of £45.21 per band D property, against £41.86 last year, reflecting an increase of 8%.

Members AGREED that the budget figures be adopted.

RESOLVED therefore that the Town Council precept on the Colchester Borough Council for the sum of £121,108 to meet its estimated expenditure for the financial year 1 April 2006 to 31 March 2007.

Calculation of indicative Council Tax on the above divided by the equivalent number of Band D properties in Wivenhoe, now 2678.8 equalled a levy of £45.21 per Council Tax payer, representing an increase of 8% on last year's figures.

**9.2** List of cheques numbered 502274 – 502291 drawn since the last Town Council Meeting was approved and signed.

**9.3** List of Payments made from the Imprest Account since the last Town Council Meeting was approved.

**9.4** Motions Under Standing Orders Recommending Expenditure.

AGREED to the following expenditure:

Repair of outbuildings roof                      £3,760 + VAT

**9.5** Appeals for Financial Support.

a) Sponsorship of Ferry Booklet: AGREED to sponsor a page as in previous years.

## **10. NEW BUSINESS.**

### **10.1 Correspondence.**

a) **ECC – Essex School Organisation Plan 2005-2010:** Cllr. Richards to look through the document.

b) **ODPM – Standards of Conduct: The Future:** Members noted receipt of this document and that the EALC would be responding on behalf of parish/town councils in Essex.

c) **Specimen Parish Emergency Plan and Questionnaire.**

The questionnaire and Specimen Parish Emergency Plan were received from CBC Operations Centre. The questionnaire was filled in and the Town Clerk would forward it to CBC. It was AGREED that the Specimen Parish Emergency Plan, which was to assist in bringing the Town Council's material up to date, be considered by Cllr. Rogers and one other Councillor in order that a similar plan could be drafted for submission to the Town Council's Personnel Committee for comment.

**10.2 Conferences/Seminars.** None.

**10.3 Notices.** Members noted the following:

East Essex Area Forum Tuesday 17 January, Eight Ash Green 2.00pm

**10.4 Licences.** None.

**10.5 Highway Matters.**

a) **CBC Car Parking Review:** Cllr. Roberts reported that he and Cllr. E. Kraft would be attending a Parking Review meeting at Colchester Borough Council on 19 January 2006.

The meeting closed at 8.30 p.m.

**CHAIRMAN**