

Present: The Town Mayor, Cllr. T. Roberts (Chairman),
Cllrs: P. Kraft, F. Richards, D. Purdey, N. Lodge, B. Sinclair and
C. Liddy.
Borough Cllrs. S. Ford and A. Quarrie
County Cllr. J. Young
Mrs. A Stinson (Town Clerk)
Press

Members welcomed newly co-opted Cllr. Neil Lodge to his first Town Council meeting.

1. APOLOGIES FOR ABSENCE.

Apologies for absence had been received from Cllrs. P. Hill, K. Rogers and S. Glozier-Green and Borough Cllr. E. Kraft.

2. MINUTES. RESOLVED that the Minutes of the Meeting of the Town Council held on 18 July 2005 be confirmed and signed as a correct record.

3. MATTERS ARISING FROM THE MINUTES.

5.b) Borough Council: Town Clerk reported that rail company 'ONE' had responded by telephone concerning the 'gap' between platform and train at Wivenhoe Station, advising that they were aware of the problem and were looking into it.

4. POINTS RAISED BY MEMBERS OF THE PUBLIC.

5. REPORTS FROM MEMBERS OF THE COUNTY AND BOROUGH COUNCILS.

a) Essex County Council:

County Cllr. Julie Young reported on matters concerning the trees in the Avenue of Remembrance, she had put forward Cllr. Roberts' comment about why a bus lane cannot be introduced into the road as a third lane, without uprooting all the trees lining the road, but County were not in favour of this. The matter was still at the consultation stage. There was a good response concerning the Day Care Centre as the County had identified the need for one in Wivenhoe and negotiations were being opened with Age Concern. Proposed changes to PCTs were under consultation, with formal consultation taking place later, it was hoped that the impetus gained for Wivenhoe's new Health Centre would not be lost.

b) Colchester Borough Council:

Cllr. Steve Ford circulated an Access Audit carried out by the Colchester Access Group and Essex Access Forum, which he had presented to 'ONE' and a meeting with them was being arranged to look into the problem of the large gap between train and platform on the London-bound side of Wivenhoe railway station. Cllr. Ford also reported on matters concerning the Wivenhoe Trail, for which the Borough Council were intending to take on more maintenance responsibility; and the Licensing Sub-Committee hearing for the Black Buoy and the Greyhound PH on 23 August, which Cllr. Ford would be attending.

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Cllr. Anne Quarrie also reported on matters concerning the Rose and Crown's application for extended licensing hours; Colne Estuary Liaison Meetings; the Old Bakehouse planning application and the roads waiting to be officially adopted by the Highways Authority on the Persimmon Housing estate. Concerning the roads on the Port site the Town Council would write to the Highways Authority asking when the roads are going to be adopted.

6. COMMITTEE REPORTS.

6.1 Planning

a) Minutes of the meetings of the Planning Committee held on 2 August 2005 were received and noted. Members thanked Cllr. Roberts for organizing the first meeting of the Town Plan Steering Group.

b) AGREED that Cllr. Lodge join the Town Council's Planning Committee.

b) **Section 106.** Nothing to report.

c) **Health Centre.** Nothing to report.

d) **CBC LDF–** Statement of Community Involvement: Members noted that comments would be needed by 2 September 2005 and Agreed that this be looked at by the Planning Committee at their next meeting.

6.2 Personnel:

a) Noted date of next meeting to be 7 September 7.30pm. Town Clerk would send an agenda out in due course.

6.3 Best Value Committee

a) The notes of meeting held on Monday 8 August were received and noted.

b) **Tipper Truck :** Cllr. Sinclair reported that he and Cllr. Lodge had attended a recent burial excavation carried out by the groundsmen in order to understand the practicalities concerning the need for a tipper truck. Both confirmed that it would be advantageous for the groundsmen to have such a vehicle. Cllr. Lodge would assist in looking round for the best deal.

7. WORKING PARTY REPORTS.

7.1 William Loveless Hall Working Party:

a) Cllr. Kraft reported on the meeting held on 3 August 2005.

b) Licensing Application: Cllr. Kraft reported that a query had been raised by the pantomime group regarding the operating schedule for the William Loveless Hall concerning exact timings of plays and performance of dance. The Town Clerk had raised this with the Licensing Team, who advised that the operating schedule for the Hall could be varied at a later date, if it was considered necessary.

c) Agreed that Cllr. Lodge join the Working Party. The next meeting, scheduled for 21 September was to be postponed and re-scheduled.

7.2 General Amenities Working Party.

a) A report of the meeting held on 4 August was received and noted.

b) Agreed that Cllr. Lodge join the Working Party.

7.3 Wivenhoe Wood Working Party: Cllr. Richards reported that a meeting would take place shortly.

7.4. Minibus Working Group:

Cllr. Kraft reported that a wheel trim repair had been carried out. The date of the next meeting would be on 20 September 2005 at 7.30pm.

7.5. Youth Facilities Working Party: Cllr. Purdey reported that a useful meeting had been held on 20 July and that a public meeting would now be held on 31 August at 7.00pm in the William Loveless Hall. Cllr. Liddy also reported good progress in that Taylor Woodrow had agreed in principle to provide a base for the facility.

The meeting of the Youth Parliament, i.e those youngsters keen to get involved, had been renamed 'Wivkids' and would be held in September, following return to schools.

7.6 Wivenhoe Engine Shed Trust. Nothing to report.

7.7 WRUG. Nothing to report.

7.8 Members' Individual Proposals or Reports:

a) Mayoral Activities: Cllr. Roberts reported on the Crabbing Competition due to be held on 24 July, which was rained off, but was now rescheduled for 4 September: 27 July the inaugural meeting of the Town Plan steering group; 7 August - encouraged party of about 45 international scouts as they arrived to form working parties to landscape parts of the Wivenhoe Trail, organised by the Wivenhoe Society; 7 August - charity lunch party in Mark and Annie Bielecki's garden which raised just over £1,000 for the Mayor's charities. Thanks to the band of helpers who made this event possible.

b) Community Safety and Police Matters:

Members noted the report of Cllr. Rogers.

8. TOWN CLERK'S REPORT.

8.1 Burial Grants and approval of memorials.

One Burial Grant had been issued and two memorials had been approved since the last meeting. One burial and one interment of ashes had taken place.

8.2 NALC Direct Information Service. Issues No. 611 and 612 had been received and circulated electronically.

8.3 Tenancy Allocations/Changes from Colchester Borough Council. None.

8.4 Work Management.

a) General: The Town Clerk reported that watering of tubs was still continuing. Three seats had been vandalized, two on the KGV Field and one at Mede Way play area and a litter bin on the KGV uprooted. The 'steep slope' sign had been removed again. Bottles and rubbish were continually being collected from the playing field and the Quay Shelter. Work had started on making up new fencing for the play area and the new swings had been installed. The number of visitors to the Council Offices for the month of July totalled 98.

b) Missing Street Signs: Members raised with the Clerk the disappearance of street name plates for Park Road, High Street and Friars Close. These would be emailed to Highways.

9. FINANCE.

9.1 Current Financial Report

a) The July spending and income Report was received and noted. Cllr. Liddy commented on a further expense of £500 for the War Memorial dinner and the Clerk advised that the income received from the War Memorial dinner, which was £4,400, more than covered the extra expense.

9.2 List of cheques numbered 502164 – 502194 drawn since the last Town Council Meeting was approved and signed.

9.3 List of Payments made from the Imprest Account since the last Town Council Meeting was approved.

9.4. Motions Under Standing Orders Recommending Expenditure. None.

9.5 Appeals for Financial Support. None had been received.

10. NEW BUSINESS.

10.1 Correspondence.

a) **CBC – Town and Parish Grant Scheme:** Members noted that the meeting to determine allocation of the grant had been postponed until 6 October 2005.

b) **Colchester Age Concern – Working for Excellence**
Members received and noted copy of development plan open for public consultation.

10.2 Conferences/Seminars. Members noted the following:

Colne and Blackwater Joint Conference Thursday 8 September, East Mersea
9.00am – 3.00pm

Rural Parishes Workshop 16 August 6.30 – 9.00pm Town Hall, Cllrs. Roberts and Purdey would be attending.

10.3 Notices. Members noted the following:

VJ Celebratory Day – William Loveless Hall Saturday 20 August.

All day event for which grant aid from Lottery Home Front Recall had been obtained. Events taking place were a tea-dance in the afternoon and a 1940s Big Band dance in the evening.

10.4 Licences.

a) Members noted that the Licensing Sub-Committee Hearing for applications for variations of a Premise Licence for the Black Buoy and Greyhound PH would be on Tuesday 23 August at Town Hall starting at 10.00am.

b) Application from Rose and Crown PH. AGREED that the Town Council submit objections on the same grounds as previously sent in for the Black Buoy and Greyhound PH. Cllrs. Ford and Kraft would be presenting the Town Council's views.

10.5 Highway Matters

- a) **CBC – SIDS:** Members noted that two ‘SIDS’ had been installed. One by The Flag PH and one in Rectory Hill and commented that drivers appeared to be taking notice of them.

10.6. Any Other Business.

- a) **Hedge KGV Field:** Members noted that, despite the Town Council not giving their permission, the resident had taken down approximately 30 yards of the hedge.

[TC 19/9/05 Addendum “Members noted that permission was not necessary as the hedge was in the ownership of Mr. Taylor-Jones”]

The meeting closed at 8.30 p.m.

CHAIRMAN